



# CITY OF TAMPA

Jane Castor, Mayor

Office of the Chief of Staff

Minority and Small Business Development

October 25, 2019

Bethanie Nonami  
Marley Nonami Incorporation  
3201 W. Hillsborough Avenue  
#152165  
TAMPA, FL 33614

## RE: SLBE PROGRAM ELIGIBILITY LETTER

Dear Bethanie Nonami:

Congratulations! Your company has been approved for *SLBE Certification* with the City of Tampa **PENDING ATTENDANCE AT THE MANDATORY ORIENTATION MEETING**. If you also applied for Woman or Minority Business Enterprise certification, notification will be sent under separate cover or is attached.

To obtain your SLBE certificate and final approval, you or your representative **will need to attend the next SLBE orientation**. The orientation provides important information about the SLBE program and doing business with the City of Tampa as well as valuable resources and contacts.

**Orientations are held at least once a month. For the next available date(s) and registration forms please check our website at [www.tampagov.net/mbd](http://www.tampagov.net/mbd). Look for the following bullet:**

- SLBE Orientation Schedule and Registration

Registration **must be completed and submitted at least 2 days prior to the session of choice** to assure that your orientation package and certificate will be ready. The on-line **registration form** may be completed and submitted on-line by clicking the "submit by email" box at the top right corner of the page. If you prefer to fax the registration form you must print the **blank** form, complete it (please print legibly), then fax to 274-5544.

Space is limited at some venues so be sure to register early to reserve a seat. A confirmation of your registration will be sent via e-mail or fax. For questions call (813) 274-5522.

Sincerely,



Gregory K. Hart, Manager  
Minority and Small Business Development

*(1)Please note: if you have previously conducted business with the City of Tampa (i.e., submitted proposals, quotes and/or engaged in contracts with the City), you may request to be exempted from Orientation. In order to request approval for exemption, you must submit a completed "SLBE Orientation Exemption Request" form (available on the above website) via fax (813) 274-5544. All requests must be approved by the Manager. You will be notified accordingly.*

306 E. Jackson St., 5N • Tampa, Florida 33602 • (813) 274-5522 • FAX: (813) 274-5544